



Meeting Room

Can be set up the following ways:

- Theatre style (70 chairs)
- Classroom style (40-45 chairs with tables)
- Small group or meeting style (20-25 chairs with U-shape tables)

Extras included in rental fee:

- Digital ceiling projector
- TV/VCR/DVD
- White Board
- Flip Chart
- Registration Table
- Display Table
- Internet Access for instructor/presenter

Fee: \$130.00 daily rate
\$65.00 half day rate



Computer Lab

- 22 Computer stations
- 1 Handicap computer station
- 1 Instructor station
- All stations have internet access

Extras included in rental fee:

- Digital ceiling projector
- White Board
- Flip Chart
- Registration Table
- A room for lunch on-site (if space permits)

Fee: \$250.00 daily rate

Daily rates are based on a schedule of 8:00am to 5:00pm. Half day rates are based time period of 4 hours or less. Please plan your events accordingly.



Conference Room

- 12 Chairs with 1 conference table

Extras included in rental fee:

- TV/VCR/DVD
- White Board
- Flip Chart
- Registration Table
- Display Table
- Internet Access for instructor/presenter

Fee: \$100.00 daily rate
\$50.00 half day rate

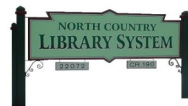
Hold your next meeting or event at NCLS!

In addition to comfortable and modern facilities, NCLS also offers the following:

- Free, on-site parking
- Handicapped accessible building and restrooms
- Smoke-free building
- Local catering information (NCLS does not provide food service)
- Morning coffee/tea, fruit and pastries (for an additional \$25.00 fee)
- Building open year-round (excluding holidays)

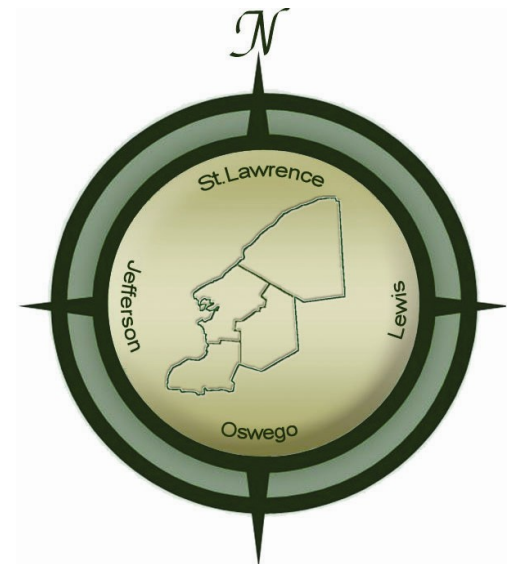


For more information or to reserve our facilities, please call Paulette Roes at 315-782-5540 or email proes@ncls.org



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FACILITY RENTAL INFORMATION