

CENTRAL LIBRARY ADVISORY COMMITTEE

Tuesday, June 3rd, 2010 - 1:00 PM
North Country Library System

Present: Stephen Bolton, Director, NCLS
Sally Brown, Director, Lowville Free Library (Lewis County)
Carol Ferlito, Director, Oswego School District Public Library (Oswego County)
Sandra Lamb, Director, Sally Ploof Hunter Memorial Library (Jefferson County)
Wayne Miller, Director, Ogdensburg Public Library
Stella Todd, Director, Heuvelton Free Library (St. Lawrence County)
Yvonne Reff, Reference Librarian, Flower Memorial Library

1. Review of CL Guidelines

Steve Bolton reviewed the Central Library Guidelines and the Commissioner of Education Regulation 90.4. Copies of the documents were distributed.

2. CL Budget Overview

Copies of the Central Library Development budget were distributed and reviewed.

3. Central Library Book Collection

- Mr. Bolton reported that a questionnaire regarding ANF Collection Development was sent to member libraries. Only a handful of libraries responded.
- The loan period for reference books is one week for in-library use. This policy was reported to the Director's Organization.
- Yvonne Reff reminded the committee that purchase requests should be sent to her. A web form will be created for suggesting titles to be purchased for the CL collection.

4. Ask Us 24/7

Bookmarks and flyers were sent to member libraries. They will be made available on the NCLS printing website.

5. Reference Service

- The email addresses CLOGDReference@ncls.org and CLWATReference@ncls.org were created.
- Both email links will be posted on the CL Webpage on the NCLS Site.
- The OGD email will be sent to Wayne and Mark at OGD and the WAT email will be sent Yvonne and Amanda at WAT.

6. NCLS Plan of Service

- The 5-year Plan of Service is due to the State October 1, 2011
- The CL Advisory Committee will start to look at the foundation of the plan at the next meeting.

7. Next Meeting

- The Central Library Advisory Committee will meet again on Tuesday, September 14th at 10:00am.