



North Country Library System  
 Delivery Department

## 2011 HOLIDAY DELIVERY SCHEDULE

<b>Martin Luther King Day</b> <i>January 17, 2011</i>	18 <i>Delivery 1 Mon</i> <i>Delivery 1 Tues</i>	19 <i>Delivery 1 Wed</i> <i>Delivery 2 Tues</i>
<b>Presidents' Day</b> <i>February 21, 2011</i>	22 <i>Delivery 1 Mon</i> <i>Delivery 1 Tues</i>	23 <i>Delivery 1 Wed</i> <i>Delivery 2 Tues</i>
<b>Memorial Day</b> <i>May 30, 2011</i>	31 <i>Delivery 1 Mon</i> <i>Delivery 1 Tues</i>	( 1 June ) <i>Delivery 1 Wed</i> <i>Delivery 2 Tues</i>
<b>Independence Day</b> <i>July 4, 2011</i>	5 <i>Delivery 1 Mon</i> <i>Delivery 1 Tues</i>	6 <i>Delivery 1 Wed</i> <i>Delivery 2 Tues</i>
<b>Labor Day</b> <i>September 5, 2011</i>	6 <i>Delivery 1 Mon</i> <i>Delivery 1 Tues</i>	7 <i>Delivery 1 Wed</i> <i>Delivery 2 Tues</i>
<b>Columbus Day</b> <i>November 10, 2011</i>	11 <i>Delivery 1 Mon</i> <i>Delivery 1 Tues</i>	12 <i>Delivery 1 Wed</i> <i>Delivery 2 Tues</i>
<b>Veterans Day</b> <i>November 11, 2011</i>	9 <i>Delivery 1 Wed</i> <i>Delivery 1 Thurs</i>	10 <i>Delivery 2 Thurs</i> <i>Delivery 1 Fri</i>

**Thanksgiving Day w/Holiday**  
**November 24 & 25, 2011**

21 <i>Delivery 1 Mon</i> <i>Delivery 1 Thurs</i>	22 <i>Delivery 1 Mon</i> <i>Delivery 1 Fri</i>	23 <i>Delivery 1 Wed</i> <i>Delivery 2 Tues</i>
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**Christmas Holiday**  
**December 23 & 26, 2011**

21 <i>Delivery 1 Wed</i> <i>Delivery 1 Thurs</i>	22 <i>Delivery 1</i> <i>Delivery 2 Thurs</i>	27 <i>Delivery 1 Wed</i> <i>Delivery 1 Tues</i>	28 <i>Delivery 1</i> <i>Delivery 2 Tues</i>
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To: **Library Managers and Directors**



North Country Library System  
Delivery Department

From: Bernard S. Robinson II, NCLS Delivery Manager

Subject: 2011 Delivery Schedule

Date: January 14, 2011

1. Our commitment to dependable, friendly and courteous service will be enhanced by this 2011 Holiday Delivery Schedule. Specifically, we would like you to know the differentials of the standard delivery schedule, as an attachment to this correspondence we provide the delivery dates that are going to change due to holidays. We hope this will compliment your daily operation.

**Delivery #1:** The regular delivery route for all member libraries, as existed before the delivery expansion. Inclusive, the addition of **Clifton, Essex and Franklin Libraries** (Holgansburg, NY-CEFL), which is located on the most northern end of our service area.

**Delivery #2:** The partial delivery route for 30 member libraries. Inclusive, the addition of **Onondaga County Public Libraries**, (NOPL Brewerton NY).

**Example #1:** When NCLS is closed on Monday, delivery #1 for Monday will be made for both Monday and Tuesday on Tuesday. The delivery #2 for Monday will not be made that week. However, delivery #2 for Tuesday will be made on Wednesday along with delivery #1 for Wednesday.

**Example #2:** When NCLS is closed on Thursday and Friday, delivery #1 for Thursday will be made on Monday along with Monday's normally scheduled Delivery #1. In addition, Delivery #1 for Friday will be made on Tuesday (**the following Libraries will be added to this delivery – ROD, BEL, ELL, MAN, ORW, and WMT**), as well continuing with the normally scheduled delivery #1 for Tuesday. The delivery #2 for Monday and Tuesday will not be rescheduled that week.

**Example #3:** When NCLS is closed on Friday, delivery #1 for Friday will be made on Thursday along with the delivery #2 for Thursday. The delivery #1 for Thursday will be made on Wednesday along with the normally scheduled delivery #1 for Wednesday of that week.

2. Please bear in mind that this schedule is subject to change with regards to inclement weather or any other unforeseen events. In the event of a delivery cancellation, your library will be notified via e-mail of the cancellation and the possible rescheduling of your delivery. We hope that this schedule will prove to be a useful tool for you. We will provide you with another schedule in late December 2011 that will cover from that period through December 2012, followed by annual schedules thereafter.
3. If you have any questions about this, please contact me at NCLS either by phone at 782-5540 ext. 244, or e-mail me at brobinson@ncls.org.

Thank you,

Bernard S Robinson II  
Delivery Manager  
North Country Library System